

**District Excellence Planning Team Meeting  
Tamarack District Library  
March 15, 2010  
MINUTES**

**Members Present:**

Dr. Pope, Sara Shriver, Ron Pincumbe, Nick Herblet, Chris Smith, Brenda Thompson, Katharine Andersen, Bailey Colon-Waite, Barb Kaaikala, Kyle Hamlin, Holly Poll, Colliene Willison, Tanya Ringlever, Verna Carr, Leslie Bauman-Leach, Tim Erspamer, Kathy Nerychel, Kathy Custer, Missy McCain, Scot Donley, Gary Jensen, Kim Tompsett, Jill Dagley, Diane Zehnder

**Welcome and Introductions:**

Sara Shriver gave a welcome and reviewed the day's agenda.

**Announcements:**

Dr. Pope started her portion of the program with two announcements. The first announcement pertained to the recent proposal by the House regarding the retirement incentive. The second announcement was in regards to financing the Energy Performance project the Board is currently going out for Request for Proposals. The options are the Qualified Zone Academy Bond Program (QZAB) or conventional financing. The QZAB program is a low interest rate program that requires a 10% match from a private company. Dr. Pope has forwarded the information on to the LEA as teacher buy-in is a requirement. The IRS will ask for documentation that the District received and used the private match.

**Strategic Plan Updates**

Dr. Pope informed the committee, that they need to present their building's quarterly Strategic Plan update at the June 14 Board Meeting. In addition to their 2009-2010 update, they need to present to the Board their new building/department goals for 2010-2011.

**Technology Plan Update**

Each building team was asked to review the Technology Plan, pages 3, 4, 5, & 10 and share edits and additions with Sara to update the Technology Plan, which expires on June 30, 2011. Dr. Pope updated pages 6-10. Sara Shriver updated pages 1 & 2. The revised plan will be placed on the website as a revised plan, along with the current MDE approved plan.

**Building and District School Improvement Planning**

Building teams were given time to continue working on the 2010-2011 school improvement plans. Teams were asked to update their PD in the plans on the Advanc-ed website, as well as in the Excel spreadsheet for one more year to ensure nothing is missed in the new plans. Sara asked that each team have their plan completed using the on-line template by Friday, May 7, 2010 so she can complete the district's plan and Consolidated Application prior to the May 15, 2010 deadline.

### **2010-2011 State and Federal Program Planning**

Sara gave an update of the State and Federal Program planning. All Non-Public schools were invited to attend the planning session, however, none were in attendance. Below is a recap of the information that was shared:

1. There will be 1 FTE Title I teacher at BSES and 4 FTE Title I teachers at LES.
2. Buildings were instructed to make sure they included Summer School, After School, etc... in their school improvement plans with financial information for the Consolidated Application. BSES and LES will be Title I, Part A and LMS and LHS will be Title VI
3. All PD that is grant funded should be listed under Title II, Part A. Parent involvement for BSES and LES would fall under Title I, Part A.
4. Parent Involvement for the LMS would fall under general funds.
5. The district will not know how much Carryover for 2010-2011 we will have with the Federal funds until after September 30. At-Risk allocations, if we get them, do not come to the schools until at least October, therefore, programming will not be determined until that time. Buildings are asked to prioritize programs that they would like to use At-Risk funds for; if and when we get them.

### **2009-2010 Title I On-Site Review Self Assessments for BSES and LES**

Both building teams reviewed the On-Site Review Self Assessments with their 2009-2010 Ed Yes Reports. The completed documents will be kept on file with Sara Shriver for audit.

#### **To Do List:**

1. Building teams were asked to share the Technology Plans with their building staffs for input and get it to Sara Shriver if any recommendations are gathered.
2. Building teams were asked to review the District Wellness Policy with their building staffs for input and get it to Sara Shriver if any recommendations are gathered.

**Meeting Adjourned:** 2:30 p.m.

**Next Meeting:** Fall of 2010, unless needed earlier