



MID-MICHIGAN DISTRICT HEALTH DEPARTMENT
 An Accredited Local Public Health Department www.mmdhd.org

CLINTON
 Branch Office
 1307 E. TOWNSEND RD.
 ST. JOHNS, MI 48879-9036
 989-224-2195

GRATIOT
 Branch Office
 151 COMMERCE DRIVE
 ITHACA, MI 48847-1627
 989-875-3681

MONTCALM
 Branch Office
 615 N. STATE ST., STE. 1
 STANTON, MI 48888-9702
 989-831-5237

ADMINISTRATIVE OFFICES
 SUITE 2
 615 N. STATE STREET
 STANTON, MI 48888-9702
 989-831-5237

Board of Health
 Jack A. Enderle
 Patricia K. Gillis
 Tom Lindeman
 Paul E. McNamara
 Roland Merignac
 Carl Paepke

KIMBERLY SINGH, M.A.
 Health Officer

ROBERT GRAHAM, DO, MPH, FAAFP
 Medical Director

November 3, 2010

TO: Hospital Administrators, ER/ED Physicians, Infection Control Nurses, State Police, County Sheriff, City Police, School Superintendents, Central Dispatch, Emergency Services Coordinators, County Commissioners, and County Administrator/Controllers

RE: PROCEDURE FOR REPORTING HEALTH RELATED EMERGENCIES

Health related emergencies could occur at anytime. Such emergencies include: hazardous waste spills; suspected water borne/food borne illnesses, communicable diseases; biological, chemical and radiological accidents, and; prolonged power outages affecting food and water supplies and sewage disposal. Such incidents should be reported to the Mid-Michigan District Health Department in a timely manner. In order to provide accurate information and execute more expeditious service and/or investigations, we recommend the following procedure:

1. Obtain the name, address and telephone number of the informant(s) and/or victim(s) and the attending physician(s), if appropriate.
2. Call the Mid-Michigan District Health Department Main Office in Stanton, at (989) 831-5237, press 7 for Administration. If the department is closed, please contact one of the persons listed below or call our **24/7 pager** at (989) 276-0260.

TITLE	NAME, RESIDENCE, PHONE NUMBER
MEDICAL DIRECTOR E-Mail: rgraham@mmdhd.org	Robert W. Graham, D.O., M.P.H., F.A.A.F.P. 613 N. Pine River Ithaca, MI 48847 (989) 875-2383 Pager: (989) 920-9123 Cell: (989) 506-7911
HEALTH OFFICER E-Mail: ksingh@mmdhd.org	Kimberly Singh, M.A., C.H.E.S. 425 Condensery Road Sheridan, MI 48884 (989) 291-3023 Cell: (989) 330-0070
DEPUTY HEALTH OFFICER E-Mail: bduhamel@mmdhd.org	Bruce Du Hamel, R.S., M.S.A 151 Richland North Hemlock, MI 48626 (989) 642-8723 Cell: (989)295-7582

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TITLE	NAME, RESIDENCE, PHONE NUMBER
<p>EMERGENCY PREPAREDNESS COORDINATOR</p> <p>E-Mail: lfarquharson@mmdhd.org</p>	<p>LYNDA FARQUHARSON, B.A.A. 9078 Lighthouse Dr. Lake, MI 48632 (989) 588-0176 Cell: (989) 763-3577</p>
<p>DIRECTOR OF COMMUNITY HEALTH AND EDUCATION</p> <p>E-Mail: atabor@mmdhd.org</p>	<p>Andrea B. Tabor, R.N., B.S.N., M.P.H. 3327 Sloan Road Sheridan, MI 48884 Home: (989) 235-5117 Cell: (989) 506-2631</p>
<p>DIRECTOR OF ENVIRONMENTAL HEALTH SERVICES</p> <p>E-Mail: bgouin@mmdhd.org</p>	<p>Bob Gouin, R.S. 306 S. Second St. P.O. Box 292 Shepherd, MI 48883 Cell: (989) 506-2627</p>

If you are unable to get an answer at one of the above numbers, please call one of the following emergency numbers according to the nature of the emergency:

HEALTH RELATED: Michigan Department of Community Health
(517) 335-9030

ENVIRONMENT RELATED: Pollution Emergency Alerting System
1-800-292-4706

3. Please obtain the following information from the person placing the call:
 - a. Number of people affected
 - b. Name and address
 - c. Name of treating physician and hospital
 - d. Patient's condition
 - e. Can patient be interviewed?
 - f. Symptoms, if any, and time of on-set

Sincerely,



Robert W. Graham, D.O., M.P.H., F.A.A.F.P.
Medical Director