

District Excellence Planning Team Session 3
Tamarack Public Library
1-21-09
1:30-5:50 p.m.

MINUTES

Members Present:

Dixie Pope	Kyle Hamlin	Amie Pincumbe	Marney Ryan
Sara Shriver	Holly Poll	Kris Lindsey	Julie Smith
Ron Pincumbe	Colliene Willison	Jeanne Merriman	Sue Kain
Kyle Hondorp	Leaslie Bauman-Leach	Sherry Mountney	
Susan Olson	Tanya Ringlever	Gary Jensen	
Chris Smith	Kathy Custer	Kelly Nielsen	
Brenda Thompson	Missy King	Kim Tanis	
Barb Kaaikala	Tim Erspamer	Diane Zehnder	
Bridgid vonKronenberger	Sarah Hicks	Kim Tompsett	
Breeana Lintemuth	Kathy Nerychel	Betsy Naasko	
Megan Lintemuth	Brad Hoekstra	Brenda Smith	

Welcome and Introductions:

Welcome to Sue Kain and Brad Hoekstra, new members of the District Excellence Planning Team. Dr. Pope presented Sherry Mountney an atomic clock for the Tamarack Room as a thank you gift from Lakeview Community Schools for the use of the facility for school meetings and workshops.

School Improvement 101: Sara Shriver gave an overview of the school improvement process.

Planning: Spring (March, April, May)

Submission: Title I Selection, LEA Planning Cycle and Consolidated Application (July 1st)

Implementation: School Improvement Initiatives in Plan (September to May)

Evaluation: School Improvement Plans and Process (May-June)

Sara Shriver had teams discuss roles and responsibilities of team members.

Whole group brainstormed possible roles such as, but not limited to:

Facilitator	Recorder	Set-Up
Chair	Reporter	Clean-Up
Cheerleader	Data Gatherer/Interpreter	Organizer
Treater	Gopher	Record Keeper

Whole group defined each of the roles suggested by the participants. Each team was then asked to assign roles to team members for the session and then repeat the process at the beginning of each building school improvement meeting for active participation and feeling of value.

District Finances and Planning:

Dr. Pope gave a quick overview of the district finances. She then asked each building to brainstorm ideas for staffing needs for next year. Each team is to go back to their buildings to share ideas and gather input from all staff. Building administrators should have their ideas to Dr. Pope by February 1, 2009 to begin the budget process for 2009-2010.

Building Time:

Building level teams had time to work on school improvement plans, Ed YES! Reports and building level staffing and programs plans for 2009 until 5:30 p.m.

Session Adjourned: 5:30 p.m.

Next Meeting: Tamarack Public Library March 20, 2009 8:30-2:30 p.m.

